



THE CITY OF RICEBORO

Petition for City Appointment

Name _____ Date _____
(Last), (First) (MI)

Address _____
(Street) (City) (State) (Zip Code)

How long have you been at the above address? _____

Are you resident of Riceboro (within the city limits?) Yes _____ No: _____

Telephone Home _____ Cell _____

Email _____

Board Appointment Requested _____

What do you feel qualifies you for this position? _____

What is your vision for this position? _____

Are you willing to travel? Yes No

Do you currently have an outstanding tax obligation or any other debt owing to the City, County, or any other political subdivision? Yes No

If yes, please provide details _____

Are you a registered voter in Liberty County Yes No

Do you currently hold a public office either elected or appointed? Yes No

If yes, please provide details _____

Current or previous Volunteer Position(s) Held:

_____ From (Month/Year) _____ To (Month/Year) _____

Description: _____

_____ From (Month/Year) _____ To (Month/Year) _____

Description: _____

Current place of employment _____

Is the position is affiliated with Liberty County or Riceboro? Yes _____ NO _____

Brief Educational History

High School _____ City & State _____

Years Attended _____ Degree completed _____

College _____ City & State _____

Years Attended _____ Diploma completed _____

Personal References (Please list three)

Please list at least one relative not living with you and one friend not living with you.

Name _____ Relationship to you _____

Address _____

Telephone _____ # of Years Known _____

Please list at least one relative not living with you and one friend not living with you.

Name _____ Relationship to you _____

Address _____

Telephone _____ # of Years Known _____

Please list at least one relative not living with you and one friend not living with you.

Name _____ Relationship to you _____

Address _____

Telephone _____ # of Years Known _____



**ACKNOWLEDGMENT AND
AGREEMENT OF APPOINTEE
(Attendance Policy)**

Please fill out section I, read agreement section II, sign and date section III.

I. Appointment Information.

A. Name of Appointee: _____ (“Undersigned”)

B. Office Appointed: _____

Term: _____ through _____

C. Appointee Contact Information:

Address: _____

Telephone: _____ (home); _____ (cell)

Email address: _____

II. Attendance Policy; Vacancy in Office.

All persons appointed by the City of Riceboro of Liberty County to a local board, agency, authority, or other public body should demonstrate sustained commitment to public service. Such commitment necessarily entails regular attendance and participation by the appointee in any and all meetings conducted by the public body on which they serve. The unexcused failure of any appointee to regularly attend such meetings cannot be condoned and will not be permitted. In this connection, the City has established, and the Undersigned accepts, certain requirements and safeguards to ensure the Undersigned’s future attendance at meetings of the Public Body.

In particular, the Undersigned acknowledges and agrees that his or her failure to attend (i) three (3) or more consecutive regular meetings of the Public Body, or (ii) more than forty-five (45%) of the regularly held and specially called meetings of the Public Body during any calendar year shall constitute an absolute abandonment and relinquishment of the Undersigned’s office; provided, however, that the Undersigned shall be entitled to absent himself or herself, and shall be deemed to have a leave of absence from his or her public duties (1) while engaged in the performance of ordered military duty and while going to and returning from such duty, as provided by O.C.G.A. § 38-2-279(b); or (2) for other good cause as approved by the Board. “Good cause” shall mean (1) the serious illness, injury or incapacity of the Undersigned or a family member or charge, as confirmed by the written opinion of a physician or similar health professional that circumstances of health prevent the Undersigned’s participation in meetings of the Public Agency, and otherwise determined appropriate by the City; or (2) such other emergency or exigent circumstances determined appropriate by

the City. Unless granted a leave of absence by the Board as provided above, the Undersigned shall be deemed to have irrevocably and intentionally resigned from his or her office without further action. Compliance with O.C.G.A. § 50-14-19(g) and similar public laws allowing remote or telephonic participation by the Undersigned in meetings of the Public Body shall satisfy the attendance requirements of this Attendance Policy. The determinations of the City with respect to any and all matters concerning this Attendance policy and its interpretation, implementation, and enforcement shall be binding and conclusive for all purposes.

At such time as either the Undersigned or the Public Body (or any officer thereof) becomes aware of the Undersigned's failure to attend meetings of the Public Body as required above, the Undersigned and the Secretary or presiding officer of the Public Body shall promptly notify the City (in writing) of said failure, and

a vacancy in the Undersigned's office shall exist unless a leave of absence is approved by the City as provided above. To the fullest extent known, such written notice shall contain a statement explaining the reasons or circumstances for the Undersigned's failure to attend the Public Body's meetings. Additionally, the Secretary or other responsible officer of the Public Body shall, on or before January 30 of each year, submit a report to the City detailing the attendance of each of its members for the preceding calendar year.

III. Filling of Vacancy.

Upon the occurrence of a vacancy in office (or at such later date as specified by the City), the City may vote to accept or reject the resignation of the Undersigned, giving consideration to any extenuating circumstances surrounding the Undersigned's absences, as well as the public policy reasons supporting this Attendance Policy. The decision of the City in this matter shall be absolute; provided that the same shall be made at a duly advertised public meeting of the City following no less than ten (10) days written notice the Undersigned. At said meeting the Undersigned shall have an opportunity to further explain his or her failure to abide by the attendance requirements set forth above. The extent and conditions of any presentation by the Undersigned will be determined by the City, at the Mayor and Council discretion.

In the event the City votes to accept the resignation, it shall fill the vacancy as soon as practicable. Notwithstanding the foregoing, the Undersigned shall be given additional notice of the filling of such vacancy and a right to appeal the determination of the City to the extent the provisions of O.C.G.A. § 45-5-1 apply to such determination, all as provided in said Code Section. In the event said Code Section does not apply to the decision of the City, no right of appeal shall exist or be granted.

The foregoing shall be in addition to any other applicable laws of the State of Georgia and policies, resolutions and ordinances of the City governing these matters, and the Undersigned may be removed from office by the City for such other reasons and in such manner as authorized by said laws.

ACKNOWLEDGED AND AGREED TO

This month of _____ this day of _____, 2020

Signature of Above Named Appointee