RiceFestival 2026 Vendor Application

CELEBRATING GULLAH GEECHEE CULTURE

Dear Potential 2026 Event Vendors:

On behalf of the City of Riceboro, we are pleased to announce the **18th Annual Rice Festival** to be held **Friday November 13th** thru **Sunday November 15, 2026. Friday Night is the dinner and dance for adults. Saturday starts with a parade in the morning, a free outdoor concert, +50 vendors, live music, The Geechee Gullah Shouters, a Rice Cook-off Contest and much more. Snnday afternoon is the famous GospelFest with several live performances.**

The family outdoor event for vendors will be Saturday, November 14th from **9am until 5pm** next to Riceboro City Hall. RiceFest pays homage to Riceboro's history and culture. We have planned a Gullah Geechee cultural extravaganza with entertainment, and loads of activities for family and friends. In order to offer an array of concessions at the Festival, we invite you to participate in becoming an **Event Vendor**. We are expecting another large and diverse audience, this year. Last years attendance numbers exceeded 2500 attendees who traveled from South Carolina, the Florida coast and beyond to enjoy this huge annual festival. As a vendor, your company will have an excellent opportunity to build brand awareness and effectively promote your business to local and regional audiences. **Vendors sell items on Saturday, November 14, 2026. Please provide your own tables, chairs, chests, ice, generators, electrical supplies etc.** The Vendor **Early-bird** rate is $200.00 and includes a 12 x 12 designated area and 1 parking pass. **The early-bird rate expires on August 01, 2026. All vendor spots after August 1st will be $250.00**

PRIOR TO EVENT DATE FOOD VENDORS MUST CONTACT ENVIORMENTAL HEALTH (912) 368-5520. Food vendors are encouraged to incorporate "rice" into one of your food dishes. Should a Vendor need additional space for set up, or if your food truck is larger than a 12x12 space then the Vendor will be asked to pay an additional **$200.00 for the additional area up to another 12 x 12 in area.** Limited spaces available.

If you have questions or require additional information, please contact **Ms. Gabelyn Stevens** at **912-884-2986 ext 504**.

Applications are available online at : www.cityofriceboro.org (beginning April 1, 2026)
Applications are available at Riceboro City Hall (Mon-Fri 8am-4:30pm)

Vendors, please bring your own tables, chairs, chests, ice, generators, electrical supplies etc.
PRIOR TO EVENT DATE FOOD VENDORS MUST CONTACT ENVIORMENTAL HEALTH (912) 368-5520.

Sincerely,

Chris Stacy
Chris Stacy, Mayor

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Vendor Information - sales on **Saturday, November 14, 2026**

All vendors must have SET-UP(s) Completed by 8:00 am SATURDAY

Company: _____

Contact: _____

Title: _____

Address: _____

_____

Phone: _____

Fax: _____

Website: _____

Email: _____

Detailed description of items to be sold:

_____

_____

_____

_____

By signing below, I represent that I have the proper authority to execute this binding contract on behalf of the company and agree to the conditions set forth herein. I understand that the City of Riceboro reserves the right to refuse this application without explanation. **Food Vendors must obtain and have available for inspection a valid Liberty County Health Permit. Follow the procedures to obtain a temporary food service permit. The Health Department may attend RiceFest to check on Vendors compliance and to verify appropriate food handling. Please register with the Liberty County Health Department 912.368.5520!**

_____ _____ _____

Signed Print Name Date

Please include your Vendors' Fee with this application. Make check/money order payable to:

City of Riceboro, Post Office Box 269, Riceboro, GA 31323

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VENDOR TERMS & CONDITIONS -sales on Saturday, November 14 2026

Application/Vendor Selection
Each applicant will be required to submit a completed and signed application on which a detailed description of the items to be sold should be listed. Food Vendors, please submit a detailed menu and description of the food items listing all items you plan to sell. We encourage you to include a photo of your booth if possible.

Cancellation/Refund Policy
In the event the Vendors wishes to cancel their contracted vending space, written notification must be received by the City of Riceboro no less than fifteen (15) days prior to the commencement of the events. In the event that RiceFest or any part thereof is delayed, canceled or impacted in any other way, or if your Vendor space becomes unavailable due to rain, war, fire strike, acts of God, government regulation or public catastrophe, any refunds of fees to the Vendor shall be at the absolute discretion of Rice Fest.

Set Up
Vendors' set up is between 7:00 am and 8:00 am. No set up allowed after 8:00 am. Vendors will waive fee for no-show or late arrival. No early tear down.

Clean Up
Vendors must keep their assigned space clean and neat and free of garbage and debris during RiceFestival Events. All garbage, debris and any and all items of any sort must be removed and the space assigned to the Vendor cleaned of any and all material prior to vacating the area. Grease dumping is not allowed. Vendors violating this requirement will be billed for clean-up for any debris and/or residue left in their area.

Health Permits 912-368-5500 Liberty County Health Department
All food Vendors must obtain and have available for inspection during RiceFest a valid Liberty County Health Permit and follow the procedures to obtain a temporary food service permit. The Liberty County Health Department may attend RiceFest to check on Vendors concerning the compliance in appropriate food handling. Please register with the **Liberty County Health Department** and contact them for additional information regarding these permits. https:// www.gachd.org/programs-services/environmental-health-2/food_service_permit_applicatio/

Indemnification
Under no circumstances will RiceFest or the City of Riceboro be liable for any injury of any kind, loss of profits, stolen merchandise or other incidental damages.

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Power/Electricity/Supplies
Vendors are responsible for supplying their own electricity, water, ice and coolers for the events. Vendors must use "whisper" type generators. Food Vendors must supply their own coolers.

Prohibitions
No Vendor shall consume or have in his/her possession any alcohol and/or illegal or controlled substance.

Sales Tax
You are required to collect 7% sales tax and report that to the Georgia Department of Revenue within 30 days after the events.

Security
The City of Riceboro makes no representation as to the safety of your wares and accepts no responsibility for any theft, vandalism or other damage or loss which may occur while you are at Rice Festival.

Being a vendor at the 2026 RiceFest can help you make sales, promote your brand, meet new customers, build community relationships, and test your products in a high-traffic environment.

Vendor sales are limited to Saturday, November 14, 2026

If you have any questions or require additional information, please contact Ms. Gabelyn Stevens at 912-884-2986 ext 504.
Thank you in advance for your support, and we look forward to seeing you in November 2026